


**CONTRA COSTA COLLEGE**  
**Operations Committee**  
**Meeting Agenda**

**Date:** September 13, 2023 (every 3<sup>rd</sup> Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.  
**Location:** ZOOM <https://4cd.zoom.us/j/85223093343> Meeting ID: 852 2309 3343

[Committee Charge and prior meeting agendas and minutes](#)

**Voting Members**

**Chairperson:** Victoria Menzies  
**Managers:** Sara Marcellino 2 vacant  
**Faculty:** Andrew Kuo, 1 Vacant, *Alternate: Gabriela Segade*  
**Classified:** Brian Williams, Michael Zephyr  
**Students:** 2 vacant

**Non-Voting Members**

**Managers:** James Eyestone, Lt. Charles Hankins, George Mills, William Tandongfor

	Item	Action
I.	<b>Welcome and Introductions</b>	N/A
II.	<b>Approval of the <a href="#">May 10, 2023 minutes</a></b>	Vote
III.	<b>Public Comment/Announcements (2 minutes each)</b>	N/A
IV.	<b>Review Committee Charge, Membership and Voting guidelines</b>	Informational/Discussion
V.	<b>Review/Set Committee Goals for Fiscal Year 2023-2024</b>	Informational/Discussion
VI.	<b>Report out from Safety Committee meetings</b>	Informational/Discussion
VII.	<b>Report out from Sustainability Committee meeting</b>	Informational/Discussion
VIII.	<b>Facilities Master Plan Presentation – 30 minutes</b>	Informational/Discussion
VI.	<b>Adjournment – Next meeting will be Wednesday, October 18, 2023 at 2:00 p.m.</b>	Informational/Discussion